

AT 2:00 O'CLOCK P M

JAN 19 2023

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

State of Texas  
County of Panola

On this 6<sup>th</sup> day of December, 2022, the Commissioners' Court of Panola County, Texas met in a regular meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

Rodger G. McLane	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3

Commissioner Dale LaGrone was absent. Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator, and Bobbie Davis, County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

**PRAYER:** County Judge Rodger G. McLane gave the prayer.

**OPEN MEETING:**

**1. CITIZEN COMMENTS:**

Mr. Butch Marsalis reported that the recent General Election went smoothly, thanks to the Panola County Elections Administrator's Office.

Keri Vance, Executive Director of Panola County Chamber of Commerce reported that the recent Carthage Christmas Parade was a success and shared information on upcoming events in the County.

**2. COMMISSIONER'S REPORTS:**

There were no Commissioner's Reports.

**3. COUNTY JUDGE'S REPORT:**

County Judge Rodger G. McLane introduced himself and expressed his appreciation for the assistance he's received from elected officials and department heads to date.

4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To record an increase in salary to \$17.65 per hour for Natalie Hogg, Communications Officer with the Panola County Sheriff's Department effective November 19, 2022.
- b. To record the resignation of Alan Smith as Patrol Lieutenant with the Panola County Sheriff's Department effective November 22, 2022.
- c. To record the employment of Dustin R. Farahnak as First Assistant Criminal District Attorney in the Panola County District Attorney's Office effective December 12, 2022 at the salary of \$88,000.00 annually.
- d. To record a change in status of employment for David Gray from Criminal Investigator to Chief Deputy with the Panola County Sheriff's Department effective November 23, 2022 at the budgeted rate.
- e. To record a change in status of employment for Chris Welk from Investigative Deputy to Patrol Lieutenant with the Panola County Sheriff's Department effective November 23, 2022 at the rate of \$24.10 per hour.
- f. To record a change in status of employment for Joshua Nagle from Patrol Deputy to Criminal Investigator with the Panola County Sheriff's Department effective December 3, 2022 at the rate of \$23.45 per hour.
- g. To record the employment of Chris Adams as a Patrol Deputy with the Panola County Sheriff's Department effective December 9, 2022 at the rate of \$23.02 per hour.

**ROAD & BRIDGE**

- a. None

**MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of November, 2022.
- b. To approve and record 2022 Budget Amendment No. 25.

- c. To record November 2022 Treasurer's Report.
- d. To record November 2022 Fund Balance Report.
- e. To record Official Bond and Oath Statements for Panola County Judge Rodger G. McLane.
- f. To record Official Bond and Oath Statements for Panola County Sheriff Cutter Clinton.
- g. To record Statement of Officer and Oath of Office forms for Panola County Sheriff's Department Bailiff Greg Almeida; PCSD Patrol Corporals Calahan Malone and Randy Payne; Patrol Deputies Haley Baker, Travis Curry, Quade Davis, Stephen Gillie, Jason Gradberg, Chris Hansen, Hunter Hutto, Scott Jones, Jeff Martin, Jesus Martinez, Torey McLemore, Colton McNair, Richard Mojica, Joshua Nagle and Travis Wilson; PCSD Courthouse Security Hollie Mojica; PCSD Jail Lieutenant Tina McMullen; PCSD Captain Adam Jones; PCSD Jail Sergeant Tabitha Martinez; PCSD Civil Deputy Shakami Manning; PCSD Transport Deputy Ronnie Endsley; PCSD Criminal Investigators Chris Welk, Chadd Gray, James Ferris and David Gray; PCSD Detention Deputies Garrett Wallace, Joyce Wilder, Ashley Esquivel and Christina Lyles.
- h. To record Statement of Officer and Oath of Office forms for Panola County Sheriff's Department Reserve Deputies Shelby Almeida, Heather Green, Phillip Grimes, David Johnson, Mitsy Owens, Chris Adams and Brant Shrell.
- i. To record Statement of Officer and Oath of Office for Panola County Reserve Deputy Constable, Precincts #1 and #4 Sarah Fields.
- j. To record Statement of Officer and Oath of Office for Panola County Airport – Sharpe Field Advisory Board Member Harold A. Campbell, Jr.
- k. To acknowledge sealed bids for the replacement of the roof at the Panola County Courthouse that should have been opened on November 8, 2022. No bids were received for the project.
- l. To approve, record and waive any conflict of interest between Rodger G. McLane, his individual clients, and Panola County in his limited capacity pursuant to Attorney General Opinions 540 and 497.

**REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): None

Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to approve the Consent Items. The motion carried unanimously, with Commissioner Dale LaGrone absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to award the bid for aviation gasoline 100LL and Jet A fuel for the Panola County Airport – Sharpe Field for fiscal year 2023 to **AVFUEL Corporation**. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE BID ATTACHED.
8. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to award the bid for corrugated steel pipe culverts for the Panola County Road and Bridge Department to **Wilson Culverts, Inc.** as the *primary* supplier and **Wolfe Pipe** as the *secondary* supplier. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE BIDS ATTACHED.
9. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to reject all bids for a new roof for the Panola County Courthouse. Bids were opened during the November 22, 2022 session of Commissioners' Court and a decision was delayed pending review of the bids. The motion carried unanimously, with Commissioner Dale LaGrone absent.
10. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve the Panola County Holiday Schedules for 2023. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE SCHEDULES ATTACHED.
11. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to adopt a Resolution approving the Panola County Investment Policy. The

motion carried unanimously, with Commissioner Dale LaGrone absent. SEE RESOLUTION ATTACHED.

12. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2022-22 claiming an exemption from competitive bidding for Fiscal Year 2023 for medical treatment for various offenders housed in the Panola County Detention Center and for indigent residents who qualify pursuant to Texas Local Government Code, Section 262.024(a) (2) and (4). The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE ORDER ATTACHED.
13. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to adopt Order #2022-23 claiming an exemption from competitive bidding for Fiscal Year 2023 for electric power, gas, water and other utility services. The motion passed unanimously, with Commissioner Dale LaGrone absent. SEE ORDER ATTACHED.
14. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to adopt Order #2022-24 claiming an exemption from competitive bidding and competitive proposal requirements for Fiscal Year 2023 for food purchases for the Panola County Detention Center. The motion passed unanimously, with Commissioner Dale LaGrone absent. SEE ORDER ATTACHED.
15. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2022-25 designating the day of the week for regular sessions of Commissioners' Court each month for 2023. The motion passed unanimously, with Commissioner Dale LaGrone absent. SEE ORDER ATTACHED.
16. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to adopt Order #2022-26 concerning committing fund balances in compliance with GASB-54. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE ORDER ATTACHED.
17. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve a proposal from American Elevator Technologies for maintenance of the elevator located in the Panola County Courthouse and the elevator located in the Panola County Judicial Center for a one (1) year period commencing January 1, 2023. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PROPOSAL ATTACHED.
18. Commissioner Craig M. Lawless moved and Commissioner David A. Cole seconded the motion to approve a proposal from **Koetter Fire Protection** for fire extinguisher services for a one (1) year period commencing January 1, 2023. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PROPOSAL ATTACHED.

19. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve a proposal from **American Filter Service** for a one (1) year period commencing January 1, 2023. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PROPOSAL ATTACHED.
20. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve a proposal from **Paladin Pest Management** for pest control for the Courthouse, Judicial Center, Sheriff's Department, Probation Offices, Detention Center and Road and Bridge Warehouse for a one (1) year period commencing January 1, 2023. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PROPOSAL ATTACHED.
21. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve a proposal from **Koetter Fire Protection** for annual sprinkler system maintenance and inspection services for the Panola County Judicial Center and Detention Center for a one (1) year period commencing January 1, 2023. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PROPOSAL ATTACHED.
22. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve a proposal from **Austin Fire Systems** for the 2023 annual inspection and testing of fire alarm election systems at the Courthouse, Judicial Center, Sheriff's Department and Detention Center. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PROPOSAL ATTACHED.
23. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to adopt a payment schedule for election workers employed in elections supervised by Panola County, including Election Judges, Alternate Election Judges and Election Clerks for Fiscal Year 2023. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PAYMENT SCHEDULE ATTACHED.
24. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to adopt a payment schedule for petit jurors and grand jurors for Fiscal Year 2023. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PAYMENT SCHEDULE ATTACHED.
25. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to appoint Mark Thompson to the Panola County Airport – Sharpe Field Advisory Board for a two year term commencing January 1, 2023. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE APPOINTMENT ATTACHED.
26. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to appoint Stuart Lipsey and Kevin May to the Panola County Emergency Services District No. 1 Board of Fire Commissioners for two year terms commencing

January 1, 2023. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE APPOINTMENT ATTACHED.

27. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to adopt Order #2022-27 granting applicable exemption on engineers per Texas Local Government Code 262.024 for the Panola County Courthouse roofing project. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE ORDER ATTACHED.
28. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve a proposal between KSA Engineers, Inc. and Panola County for professional services regarding design, bidding and construction services for the Panola County Courthouse roofing project. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE PROPOSAL ATTACHED.
29. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to reallocate two (2) Detention Officer positions at the pay rate of \$18.11 per hour currently budgeted for 2023 and create one (1) new position of Deputy Sheriff at the pay rate of \$24.47 per hour effective January 1, 2023. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE LETTER ATTACHED.
30. Commissioner Billy Alexander moved and Commissioner David A. Cole seconded the motion to change the employment status of James Ferris from Criminal Investigator to Lieutenant with the Panola County Sheriff's Office Criminal Investigation Division effective January 1, 2023 at the rate of \$25.55 per hour which exceeds the 2023 budgeted amount. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE ITEM 29 ATTACHMENT.
31. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to increase two (2) of sixteen (16) Patrol Deputies' hourly wages from \$24.47 to \$24.74 per hour; to create new position of Patrol Sergeant effective January 1, 2023; to promote the two (2) positions elevated to the rate of \$24.74 to the rank of Patrol Sergeant; and two Patrol Corporal positions will be promoted to the rank of Patrol Sergeant effective January 1, 2023 at the budgeted rate of pay. The motion carried unanimously, with Commissioner Dale LaGrone absent. SEE ITEM 29 ATTACHMENT.
32. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve an addendum to the bid and contract of Skypine Roofing to reflect a deposit for materials for the Panola County Exposition Building roof project. The motion carried unanimously, with Commissioner Dale LaGrone absent.
33. Commissioners' Court adjourned at 2:03 PM to enter executive session for the purpose of discussing personnel pursuant to Texas Government Code Section 551.074.

34. Commissioners' Court re-convened in regular session at 4:00 PM. No action was taken.

The meeting adjourned at 4:01 PM.

Dated this 6<sup>th</sup> day of December, 2022.

*Rodger G. McLane*

Rodger G. McLane, County Judge

*1-17-2023*

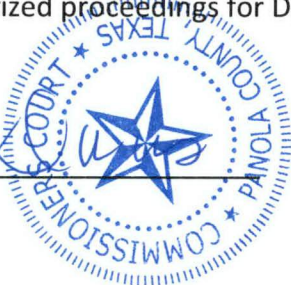
Date

State of Texas  
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for December 6, 2022.

*Bobbie Davis*

Bobbie Davis, County Clerk



*1/17/2023*

Date